Endeavor Board Meeting Minutes: October 24, 2016

Call to Order:

Kevin Myers called to order a meeting of the ECS Board of Directors at 7:00 p.m. in the ECS Multi-Purpose Room.

Present: Jim Hollis, Bill Kroll, Kevin Myers, Clint White, Bill Borter

Absent: Kristy McClure, Charlie Kennedy, Peter Henderson

Minutes

Kevin Myers moved to approve the minutes from the ECS Board meeting on September 19, 2016 as distributed prior to the meeting. The motion was seconded by Clint White and unanimously approved.

Endeavor Foundation Update

Joe Montgomery took the Board through the initial Reserve Study that he has created with the help of groundwork done by Margaret Holder. It takes a look at the original cost and the useful life along with an adjustor for inflation to create a table for replacement costs and timeline for those projected expenses.

The Foundation has also provided a check to the school to pay off the outstanding amounts for both the prepaid rent and the outstanding note related to the initial land purchase and building project. This is consistent with the restructured rental agreement.

The Board and Foundation Board discussed the need and ability to include the long-term technology needs in this Reserve. That will have to be investigated from an accounting standpoint for feasibility and also needs to be part of a longer-term Technology Plan. Jim Hollis will prepare a discussion for the next Board meeting on this topic.

Finance Committee will take the input and begin to create action items for the creation of the Reserve fund, as well as using this as input into the Investment Policy. Desire as discussed at earlier meetings is for this to be a joint Policy between the Board and the Foundation. Bill Borter will update the Board at the next Board of Directors meeting on progress on these items.

Director's Update

Christi Whiteside reported the following developments in her Director's Update:

- Fall sports ended – Cross Country and Soccer both earned championships
- Working with a parent to bring back the DARE program. Starting 3Q we will offer as part of the PE Elective that is offered
- Workday – Saturday – not a large turn-out, but had some good projects completed
- Front Door Buzzer Implemented – improved safety measure

- Wake Forest Chamber Membership – expiring this month ; need to make a decision on it.
- Technology improvements are nearly finished on improved wifi. Should improve the speed of connectivity as well as limit the number of devices on the network. Jim Hollis will follow-up with Jim Lundholm on the details of the implementation this week to discuss security and coverage.
- There is a request from the Pep Squad on tumbling that was circulated to the Board. Board discussed and opinion is mixed on the willingness to take on this risk. Bill Kroll will work with Christi on creation of a policy regarding this club and expanding their level of activity.

Carolyn Southard discussed the testing summary, which stated that of 2,724 schools across the state, only 88 received a grade of A+NG (no gaps). ECS ranked in the top 3% of the schools in North Carolina again. The growth levels are slightly behind last year, but only slightly. This could be skewed by as few as 1-2 students per grade given our class size. We discussed the results compared to Exploris School and Magellan, where we compare favorably.

Christi also updated the Board about Field Usage issues within Wake County for the Spring season. There is a very restricted list of fields available for practices (and even games). Josh continues to look for options for making the season away games for each matchup, which would limit the impact for games. However, we will still need to have some kind of resolution for practices.

We have a proposal for fencing for backstops that is around $13,000. Field rental for baseball practice is around $1700/season. Clint proposed that the school purchase the fence, and that over time the Boosters help pay back the cost to the school. He will refine the proposal and come to the Stakeholders meeting on November 4.

Director's Goals 2016-2017

The Board discussed Christi Whiteside's 2016-17 draft goal.

Director of Development Update

Lauren Manfreda will present an update at the November meeting.

Treasurer's Report

Bill e-mailed the bank statements for the BBVA ($1,202,294.65) and BB&T ($6,982.37) accounts. No major comments from the audit, some minor findings. We are now looking for investment advisors, and will deposit the check from the Foundation to seed that discussion.

Policies Approval

Christi Whiteside presented the Promotion Policy for Board consideration. Christi discussed the policy that had been circulated prior to the Board meeting for consideration. Bill Kroll asked if it would make more sense to tie to quarter ends rather than specific months, but Christi talked about why the timing uses the middle of the year instead, based on the window for MCLASS and other pieces of input that are used in the assessment. Clint White made a motion to approve the policy as presented to the Board. Bill Kroll seconded. Motion passed unanimously.

Concussion Policy / Procedure – Christi advised that she is still developing the policy setting forth an academic (non-sports) protocol for separating and returning students following a concussion. She will circulate ahead of the November meeting, if ready. It was asked that the draft that was circulated earlier be reworked to clarify the role of the Athletic Director in updating the Boosters, and limiting it to situations where Endeavor Athletes are involved, and there is a potential impact to their participation in Endeavor Athletics.

Board Best Practices Education
Kevin Myers, Bill Kroll and Jim Hollis summarized the seminar they attended presented by Leaders Building Leaders. They talked through some of the best practices recommendations that were presented, and Kevin Myers took an action to work with Peter Henderson on improving our process around meeting minutes and agendas throughout the month ahead of Board meetings.

Charter Renewal Process Update
Christi Whiteside and Kevin Myers attended a kick-off of the Charter Renewal process webinar on Oct 18. This process will involve a detailed questionnaire as well as an application fee. There will be a site visit in the spring, involving sessions with three groups: a group of at least five teachers; a group of at least five parents; and the entire Board and Administration team. Assessment is on three years of clean financial audit, achievement that meets or exceeds the results of the LEA, and that we meet and exceed our own bylaws.

Public Comments
No public comments were received.

Closed Session

Kevin Myers moved that the Board go into closed session in accordance with North Carolina statute 143.318.11 (a) (6). Clint White seconded the motion. The motion was unanimously approved and the Board moved into closed session at 8:35 p.m.

Return to Open Session

The Board returned to open session at 9:21 p.m.

Adjournment

Kevin Myers moved to adjourn the meeting. Clint White seconded the motion, which was approved unanimously at 9:22 p.m.